

The regular meeting of the Council of the Rural Municipality of Blucher, #343 was held in the Municipal Office, Village of Bradwell, on Wednesday, February 10, 2016 commencing at 8:00 a.m.

Those in attendance were Reeve Dan Greschuk, Councillors Nicole DeCorby, Quintin Senger, Terry Fonstad, Dale Chysyk, Blair Cummins and Francis Boehm.

Minutes 25-2016 - Boehm
That the minutes of the previous regular meeting held January 13, 2016 be adopted as read.
Carried.

Discussion Arising out of Minutes

- ◆ Carolyn Hnatiuk & Bill Meyers – road concerns
- ◆ March Council Meeting Date
- ◆ Spring Ratepayer Meeting
 - ◆ Allan has booked the hall for Tuesday, April 5, 2016
 - ◆ Allan CWL Catering Menu choices – only serve Roast Beef
 - ◆ selling tickets - \$10.00
 - ◆ Municipal Community Service Award – decide at March meeting

Council Meeting Date 26-2016 – DeCorby
Further to Resolution #277-2015 passed November 18, 2015, that our next regular meeting of council be held Wednesday, March 16, 2016 at 8:00 a.m., in the municipal office, which is a date other than the regular meeting date as established by Resolution #277-2015.
Unanimously Carried.

Ratepayer Meeting 27-2016 - Boehm
Further to Resolution #311-2015, passed December 9, 2015 & #2-2016, passed January 13, 2016, that we charge \$10.00 per person and order 150 meals from the Allan CWL at \$ 15.00 per meal;
and further, that we invite the following visiting delegates:
Reeve Charlie Smith and guest, R.M. of Lost River, #313
Reeve Trevor Reid and guest, R.M. of Dundurn, #314
Reeve Gerald Yausie and guest, R.M. of Colonsay, #342
Reeve Francois Denis and guest, R.M. of Grant, #372
Reeve Martin Bettker and guest, R.M. of Aberdeen, #373
Reeve Judy Harwood and guest, R. M. of Corman Park, #344
Mayor Rob Vogelgesang and guest, Mayor of Allan
Amanda Everitt and guest, Saskatoon Rural Health Rep
Bernice Obrigavitch and guest, Transfer Station Supervisor
Ken McBroom and guest, Bylaw & Pest Control Officer
Operation Supervisor for RM – Jim Brown and guest
RM Foreman – Scott McDonald and guest
Anita Church – Wheatland Regional Library
Carried.

Monthly Statement 28-2016 - Chysyk
That the revised statement of Cash Receipts, Payment and Balances for the month of December, 2015 be approved as read.

Carried.

Monthly Statement 29-2016 - Cummins
That the statement of Cash Receipts, Payment and Balances for the month January, 2016 be approved as read.

Carried.

2015 Reserves 30-2016 - Fonstad
That further to Resolution #88-2015 regarding the Municipality's 2015 budget; we do hereby amend the reserve transfers as follows:

From Current Years' Surplus	To Rec & Fire Dev Trust	\$11,000.00
From Current Years' Surplus	To Municipal Infra Dev Trust	\$70,000.00
From Current Years' Surplus	To Fire Capital Reserve	\$66,000.00
From Current Years' Surplus	To Future Expenditure Reserve	\$55,000.00
From Current Years' Surplus	To Gravel Reserve	\$127,000.00
From Current Years' Surplus	To Road Construction Reserve	\$50,000.00
From Current Years' Surplus	To Public Reserve	\$9,070.97
From Current Years' Surplus	To Elstow	\$30,000.00
		<u>Carried.</u>

Bills 31-2016 - DeCorby
That we approve for payment, the following bills and accounts.

Cheque	Name	Account	Amount
Dir Pay	Jim Brown	Salary	1,513.58
Dir Pay	Christina Jensen	Salary	1,392.50
Dir Pay	Ken McBroom	Salary	1,500.97
Dir Pay	Scott McDonald	Salary	1,707.87
Dir Pay	Brian Rempel	Salary	1,037.09
Dir Pay	Anna Rintoul	Salary	1,393.24
Dir Pay	R. Doran Scott	Salary	2,474.49
8466	VOID		0.00
Dir Pay	Jim Brown	Salary	1,707.87
Dir Pay	Christina Jensen	Salary	1,392.50
Dir Pay	Ken McBroom	Salary	1,500.97
Dir Pay	Scott McDonald	Salary	1,707.87
Dir Pay	Brian Rempel	Salary	1,863.17
Dir Pay	Anna Rintoul	Salary	1,354.74
Dir Pay	R. Doran Scott	Salary	2,474.49
8467	Vivian Manz	Janitorial	475.00
8468	Revenue Canada	Deductions	13,569.64
8469	Municipal Employees Pension Plan	Contributions	5,555.60
8470	Prairie Spirit School Division #206	Collections	11,745.43
8471	St. Paul's RCSSD #20	Collections	51.04
8472	Sask. Municipal Hail Association	Collections	1,162.68
8473	Sask Power	Jan 2016 Power & Energy	3,913.60
8474	Sask Tel	Jan 2016 Phone	290.13
8475	Minister of Finance	Sun Est Fire Hall Subdivision	325.00
8476	Your Link Inc.	High Speed Internet Jan 2016	195.76
8477	Village of Bradwell	Jan 2016 Water & Sewer	67.50

8478	Allan Parkland Hall	RM Ratepayer Supper Hall Rental	100.00
8479	AMEC Foster Wheeler	Stock Pile Testing	593.13
8480	Associated Engineering Ltd.	Community Plan	11,529.00
8481	CATPC	Membership for 2016	500.00
8482	City of Prince Albert	Dispatch Services	2,233.75
8483	GK Plus – Gord Krismer & Associates Ltd.	BOR Membership for 2016	131.25
8484	Federation of Canadian Municipalities	Membership for 2016	407.33
8485	Information Services Corporation	Tax Lien Fees	573.27
8486	SARM	Insurance, Membership & Benefits	99,460.62
8487	SPCOA	Pest Control Seminar	80.00
8488	The Star Phoenix	Eqp Op Advertising	4,351.21
8489	Desjardins Card Services	Office Supplies	402.41
8490	SUMA	Fire Fighter Insurance for 2016	337.03
8491	The Co-operators	Truck Vehicle Insurance for 2016	897.00
8492	Timeline Safety Training	CPR Recert	115.50
8493	Toshiba Business Solutions	Copier Contract	92.03
8494	Wagner Inspection Services	Inspection Services for Jan, 2016	1,732.25
8495	Village of Bradwell	Loraas Bin Usage Shop	207.00
8496	Admore Coop	Fuel, Gas & Shop Supplies	2,128.82
8497	Capital I Industries	Eqp Repair	2,013.67
8498	GD'S Repair Shoppe	Truck Safety	368.50
8499	G & M Plumbing	Elstow Water/Sewer Repair	795.38
8500	Interstate All Battery Centre	Sunset Estates Fire Truck Repairs	94.48
8501	Market Tire	Gravel Truck Tires	4,217.84
8502	Prema Sask East Inc.	Shop Supplies	2,398.60
8503	Redhead Equipment Ltd.	Eqp Repair & Blades	6,361.72
8504	SGI	Plate Renewals	8,786.00
8505	Sunbelt Rentals	Porta Potty Rentals	136.45
8506	TD Canada Trust Visa	Shop, Eqp Repair & ISC	1,886.74
8507	Truckline Parts & Service Ltd.	Truck Repairs	258.65
8508	Mark Wylie	Jan 1 - 31, 2016 Elstow Water Testing	530.00
8509	Bernice Obrigavitch	Waste Site Supervision	2,470.00
8510	Canadian National Non-Freight	Crossing Maintenance	898.00
8511	Town of Allan	Jan 2016 Waste Site Charges	887.40
8512	Loraas Disposal	RM, Sun Est & Elstow Waste Collection Jan 2016	9,648.47
8513	Edna Manz	Janitorial Supplies	54.43
8514	Saskatchewan Research Council	Water Testing	244.13
8515	Rose Senger	Meeting Expense for Feb 2016	155.95
8516	Sask Power	Jan 2016 Power	111.71
8517	Sask Tel	Jan 2016 Cel Phone	302.34
8518	Aim Electric Ltd.	Transfer Station Maint	73.51
8519	Sask Water	Jan 2016 Water	14,980.94
			<u>Carried.</u>

Administrator's Verbal Report

- ◆ Jan – Dec, 2015 actual vs budget review
- ◆ Assistant Administrator Resignation
- ◆ Jim Brown Employee Contract – Bylaw 12-2015
- ◆ Scott McDonald Employee Contract – Bylaw 13-2015
- ◆ Outside Operations Roles & Responsibilities – Policy 3.7.1.5
- ◆ Council Procedure Bylaw – Bylaw 15-2015
- ◆ Employee Code of Conduct Policy
- ◆ 2016 Road Construction
- ◆ Dust control – program
- ◆ Gravel Extraction Rates – Bylaw 1-2016
- ◆ SSA Elstow Water Treatment Plant Operator – contract renewal
- ◆ SARM Convention

- ◆ Sask Mun Hail – SARM Delegate Representative
- ◆ Provincial Emergency Communications Centre – Dispatch Agreement
- ◆ Corinne Waschuk-Masaniai – Phase 3 application
- ◆ Saskatoon Airport Fire Department – request for donations
- ◆ Rail information requirements
- ◆ 2015 Rural Traffic Count
- ◆ Sask Power – easement for Country Hills Estates

Assistant Administrator Resignation

32-2016 - Fonstad
That we accept Anna Rintoul's letter advising of her resignation as Assistant Administrator effective May 20, 2016.

Carried.

Assistant Administrator Position

33-2016 - Cummins
That we do authorize the Administrator to advertise for an Assistant Administrator due to the resignation of Anna Rintoul.

Carried.

Bylaw 12-2015 J. Brown Contract

34-2016 - Cummins
That Bylaw 12-2015 being a bylaw to authorize entering into an employment contract with Jim Brown be read a first time.

Carried.

35-2016 - Chysyk
That Bylaw 12-2015 be now read a second time.

Carried.

36-2016 - Boehm
That Bylaw 12-2015 be given three readings at this meeting.

Unanimously Carried.

Bylaw 12-2015 J. Brown Contract

37-2016 - Senger
That Bylaw 12-2015 as annexed hereto and forming a part of these minutes be now read a third time;
and further, that Bylaw 12-2015, being a bylaw entering into an employment contract with Jim Brown as annexed hereto and forming a part of these minutes be now adopted, sealed and signed by the Reeve and Administrator.

Carried.

Bylaw
13-2015
S. McDonald
Contract

38-2016 - Senger
That Bylaw 13-2015 being a bylaw to authorize entering into an employment contract with Scott McDonald be read a first time.

Carried.

39-2016 - Boehm
That Bylaw 13-2015 be now read a second time.

Carried.

40-2016 - Chysyk
That Bylaw 13-2015 be given three readings at this meeting.

Unanimously Carried.

Bylaw
13-2015
S. McDonald
Contract

41-2016 - Cummins
That Bylaw 13-2015 as annexed hereto and forming a part of these minutes be now read a third time;
and further, that Bylaw 13-2015, being a bylaw entering into an employment contract with Scott McDonald as annexed hereto and forming a part of these minutes be now adopted, sealed and signed by the Reeve and Administrator.

Carried.

Outside
Operations
Roles &
Responsibilities
Policy 3.7.1.5

42-2016 - DeCorby
That we do amend the following Policy 3.7.1.5 in the Municipal Policy Manual:

Working Foreman: - add the following at the beginning of the section

- ◆ Daily Supervision of operator activities.

Joint Responsibilities: - delete the following from this section

- ◆ Prioritize gravel deliveries for grain bins.

Carried.

Bylaw
15-2015
Council
Procedure
Bylaw

43-2016 - Decorby
That Bylaw 15-2015 being a bylaw to regulate the proceedings of municipal council and council's committees be read a first time.

Carried.

44-2016 - Cummins
That Bylaw 15-2015 be now read a second time.

Carried.

45-2016 - Chysyk

That Bylaw 15-2015 be given three readings at this meeting.

Unanimously Carried.

Bylaw
15-2015
Council
Procedure
Bylaw

46-2016 - Boehm

That Bylaw 15-2015 as annexed hereto and forming a part of these minutes be now read a third time;
and further, that Bylaw 15-2015, being a bylaw to regulate the proceedings of municipal council and council's committees as annexed hereto and forming a part of these minutes be now adopted, sealed and signed by the Reeve and Administrator.

Carried.

Employee
Code of
Conduct
Policy

47-2016 - Senger

That we do hereby adopt the following employee conduct policy:

“MUNICIPAL EMPLOYEE CODE OF CONDUCT

PRINCIPLES:

Our employees must observe the highest standards of conduct in the performance of their duties, regardless of personal consideration. Employees must avoid situations in which their personal interest conflicts, or appears to conflict, with the interests of the municipality in their dealings with persons doing or seeking to do business with the municipality.

Employees must not engage in any conduct or activity that contravenes our by-laws or any law in force in Saskatchewan which might:

- ◆ detrimentally affect the municipality's reputation;
- ◆ make the employee unable to properly perform his or her employment responsibilities;
- ◆ cause other employees to refuse or be reluctant to work with the employee;
or
- ◆ otherwise inhibit the municipality's ability to efficiently manage and direct its operations.

PURPOSE:

This Code of Conduct is intended to:

- ◆ provide an understanding of the fundamental rights, privileges and obligations of municipal employees;
- ◆ protect the public interest;
- ◆ promote high ethical standards among municipal employees;
- ◆ provide a means for municipal employees to obtain authorization for conduct in circumstances where they are uncertain as to the ethical appropriateness of that conduct; and
- ◆ set out the corrective measures for unethical conduct.

CONFIDENTIALITY:

Every municipal employee must hold in strict confidence all information of a confidential nature acquired in the course of his or her employment with the municipality. Confidential information means information that is not part of the public domain and information designated by council as confidential, such as personal information, internal policies, items under any legal proceeding, etc.

Without restricting the scope of this principle, it is considered a breach of the Code of Conduct for an employee to use information that is obtained as a result of his or her employment and that is not available to the public to:

- ◆ further, or seek to further, his or her private interests or those of his or her family; or

- ◆ seek to improperly further another person's private interests.

USE OF INFLUENCE:

The municipality strives to ensure fairness and objectivity in its decision-making process.

Without restricting the scope of this principle, it is considered a breach of the Code of Conduct for an employee to use his or her position to seek to influence a decision of another person so as to:

- ◆ further, or seek to further, his or her private interests or those of his or her family; or
- ◆ seek to improperly further another person's private interests.

PROCEDURES:

Employees are expected to comply with the Code of Conduct. Employees have a responsibility to request an interpretation of the Code from the municipality's senior administrative official (the Administrator) if they are unsure whether their behavior, circumstances, or interests contravene the Code.

Where an employee suspects that he or she is, or may potentially be, in conflict with any of the provisions of the Code, the employee must disclose the conflict or potential conflict in writing, to:

- ◆ the Administrator
- ◆ Council or the Personnel Committee in the case of the Administrator.

The disclosure should include a detailed description of the conflict or potential conflict.

Where a disclosure is made, the matter will be treated seriously and in confidence. The supervisor must review the disclosure within five (5) business days, from the date the disclosure is made, and determine an appropriate course of action to address the actual or potential conflict. "

Unanimously Carried.

Bylaw
1-2016
Gravel
Extraction
Rates

48-2016 - Senger
That a Bylaw be introduced to amend Bylaw 3-88 a bylaw to license the excavating of gravel from gravel pits.

Carried

Bylaw
1-2016
Gravel
Extraction
Rates

49-2016 - DeCorby
That Bylaw 1-2016 being a bylaw to amend Bylaw 3-88 a bylaw to license the excavating of gravel from gravel pits be read a first time.

Carried

50-2016 - Senger
That Bylaw 1-2016 be now read a second time.

Carried.

51-2016 - Boehm
That Bylaw 1-2016 be given three readings at this meeting.

Unanimously Carried

Bylaw
1-2016
Gravel
Extraction
Rates

52-2016 - Chysyk
That Bylaw 1-2016 as annexed hereto and forming a part of these minutes be now read a third time;
and further, that Bylaw 1-2016, being a bylaw to amend Bylaw 3-88 a bylaw to license the excavating of gravel from gravel pits as annexed hereto and forming a part of these minutes be now adopted, sealed and signed by the Reeve and Administrator.

Carried.

SARM
Convention
Delegates

53-2016 - Cummins
That Dan Greschuk and Nicole DeCorby be appointed this municipality's official delegates to attend the S.A.R.M. Convention to be held in Regina, March 7-10, 2016.

Carried.

Sask Hail
Meeting
Delegate

54-2016 - Boehm
That we appoint Blair Cummins as this municipality's official Sask Municipal Hail Delegate.

Carried.

PA Dispatch
Agreement

55-2016 - Chysyk
That we do authorize the Reeve and the Administrator to sign the Dispatch Agreement with Provincial Emergency Communications Centre for the provision of Emergency Dispatch Services.

Carried.

Sask Power
Easements

56-2016 - Boehm
That we do authorize the Reeve and the Administrator to sign easement agreement with Sask Power regarding electrical services to Country Hills Estates on S ½ 3-35-3 W3.

Carried.

Councillor Senger left the meeting at 12:30 p.m.

Planning & Development

- ◆ Ministry of Government Relations
 - ◆ Hunt/Digneau/Wiwcharuk Subdivision Approval – PCL B SW 17-36-2 W3

Interviews:

- ◆ Business District Rezoning

- ◆ Cheviot Road Business Park Ltd. – LSD 13 NW 20-35-3 W3 – Bylaw 14-2015

Council discussed various issues brought forward by the public hearing held January 13th with the developer.

The Reeve called a recess at 1:45 p.m.

The meeting was called to order again at 2:00 p.m.

- ◆ Bill Bradford
 - ◆ concerns about development in the area
 - ◆ letter to Council
 - ◆ brought petition - 3 days 42 signatures
 - ◆ development messing with a whole bunch of people
 - ◆ worked hard for his land
 - ◆ moved to RM because it was good
 - ◆ RM doesn't need to be filthy rich
 - ◆ Cargill is too big and bad
 - ◆ highway right on doorstep
 - ◆ should maintain ½ mile buffer
 - ◆ Council should think about the people first
 - ◆ how can 3 or 4 people hold everybody else hostage
 - ◆ moratorium so that no more development can occur south of Cheviot
 - ◆ RM breaking own rules
 - ◆ Council not representing people very well
 - ◆ Concerned something corrupt is happening

The Reeve called a recess for 10 minutes at 2:35 p.m.

The meeting was called back to order at 2:45 p.m.

- ◆ Gary Nemetchek
 - ◆ Industrial Park will affect him and his family
 - ◆ not being open and transparent
 - ◆ will be appealing Highway 316 concept plan
 - ◆ crime, pollution, etc.
 - ◆ more trains, traffic, accidents
 - ◆ doesn't think that majority of people would vote for corridor
 - ◆ will be consulting legal professionals to prevent industrial from developing until former corridor is at least 60% full.
- ◆ Tim Korol – 3:05 p.m.
 - ◆ had a fire call on Monday, Feb 8, 2016
 - ◆ response time was good
 - ◆ tractor total loss
 - ◆ wanted fire department to extinguish bales to save tractor
 - ◆ Department refused to extinguish bales
 - ◆ issues with chief or person in charge
 - ◆ laughing at victim – unprofessional
 - ◆ want chief removed until trained
 - ◆ will not pay bill as no service provided

Public Hearings

- ◆ None

Correspondence

57-2016 - Fonstad

That the following correspondence, having been read, now be filed:

- a) SARM
 - ◆ January 2016 Update
 - ◆ SARM Convention Agenda
 - ◆ Federal Priorities for Rural Saskatchewan
 - ◆ 2016 – 17 Provincial Budget
 - ◆ Judy Harwood – re-election for Division #5
- b) District #22 ADD Board – Meeting on Feb 26, 2016
- c) SAMA
 - ◆ Notice of Annual Meeting
 - ◆ SAMA's Technology Infrastructure (TI) Program
- d) University of Sask – Survey of Feral Wild Boar in Sask RM's
- e) Mike & Joan Steckhan – Acquisition of Road Allowance
- f) Capital I Industries – new product brochure
- g) RCMP – Jan 13, 2016 Meeting Minutes
- h) Ombudsman Saskatchewan
 - ◆ promoting & protecting fairness in government services
- i) CATPC – Membership and Annual Meeting
- j) South Sask River Watershed Stewards – Membership Request
- k) Eric & Margaret Larsen – RM Concerns
- l) AMEC Foster Wheeler
 - ◆ SARM Hospitality Reception
 - ◆ New Service Capabilities – Community Newsletter
- m) Prairie Steel Products – SARM Hospitality Reception

Carried.

CATPC

58-2016 - Cummins

That we participate in the Central Area Transportation Planning Committee for 2016.

Carried.**Bylaw Enforcement/Pest Control Officer Report**

- ◆ Bylaw Enforcement
- ◆ Pest Control
 - ◆ continuing yard checks – trying to get unoccupied yard sites done
- ◆ Sign Maintenance
- ◆ January 26, 2016 PCO Meeting in Saskatoon
 - ◆ Clubroot – look into bylaw
 - ◆ Wild Boar
- ◆ A. D. D. Board Meeting February 26, 2016
- ◆ Watching trucks on Bentley Road – hauling for Highway #16 twinning

Operation Manager's Report

- ◆ Employees
- ◆ Equipment Maintenance
- ◆ Road Maintenance and construction
- ◆ Employee recall
- ◆ Equipment Maintenance

59-2016 - Cummins

Employee
Recall

That the following employees be hired full time, at the wage category, terms and effective date as follows:

<i>Employee</i>	<i>Effective Date of Recall</i>	<i>Wage</i>	<i>Job Description</i>
Mark Adam	April 4, 2016	\$30.10/hr	Level II
Kyle Garman	April 4, 2016	\$29.10/hr	Level II
Kevin Roberts	April 4, 2016	\$30.10/hr	Level II
Tim Hill	May 2, 2016	\$29.85/hr	Level II
Pete Fehr	May 2, 2016	\$29.85/hr	Level II
Dean Dale	June 6, 2016	\$22.45/hr	Level I

Carried.

Councillor's Reports:

Reeve Greschuk

- ◆ Power line to Country Hills Estates
- ◆ Employment applications
- ◆ Meeting with Auditor
- ◆ Sunset Estates fire hall
- ◆ Donation from R. M. of Blucher to children's hospital – put in ratepayer's meeting
- ◆ Paperless meeting
- ◆ Access road building policy – put on next meeting agenda

Councillor DeCorby

- ◆ Library District Meeting
- ◆ Allan Librarian Salary
- ◆ Meeting with Auditor
- ◆ Elstow water issues

Councillor Fonstad

- ◆ Hauling on Bentley Road
 - ◆ some rutting and cold mix on corner is breaking up
- ◆ Edwards School of Business – Admin attendance

Councillor Chysyk

- ◆ Fire Call February 9, 2016
- ◆ Brush clearing – Stobbe's, Korol, Pit Road, Intersection of Cement Plant Road
- ◆ Ice on roads – have been scarified
- ◆ Visibility at accidents for fire fighters
- ◆ Storage of RM machinery
- ◆ Fire Budget Meeting:
 - ◆ Sask volunteer fire fighters
 - ◆ March 19th Sunset Steak Night

Councillor Cummins

- ◆ Icy roads – have been scraped
- ◆ Fuel costs

Councillor Boehm

- ◆ Straight line – Torgerson Road
- ◆ Tankfill at Sunset needs extension

Allan
Librarian

60-2016 - DeCorby

That the RM agrees to pay one hour of wages per week, which comes to \$535, for the librarian at Allan Local Library for one year.

Carried.

Councillor DeCorby left the meeting at 8:00 p.m.

Councillor Fonstad declared a pecuniary interest and left Council chambers prior to discussion and passing of the following resolution.

Cheviot Road
Business Park
NW 20-35-3 W4

61-2016 - Cummins

That we do table the Cheviot Road Business Park Ltd.'s rezoning application until the March 16, 2016 regular meeting of Council.

Carried.

Councillor Fonstad rejoined the meeting at 8:15 p.m.

Adjourn

62-2016 - Fonstad

That this meeting of Council adjourn at 8:45 p.m.

Carried.

Reeve

Administrator