

The regular meeting of the Council of the Rural Municipality of Blucher, #343 was held in the Municipal Office, Village of Bradwell, on Wednesday, December 11, 2019 commencing at 8:00 a.m.

Those in attendance were Reeve Dan Greschuk, Councillors Quintin Senger, Jim Appelt, Dale Chysyk, Blair Cummins and Francis Boehm.

Minutes 267-2019 - Cummins
That the minutes of the previous regular meeting held November 20, 2019 be adopted as amended.

Carried.

Discussion Arising out of Minutes

- ◆ High culverts from wet years – inspect in the spring when on road tour to see if any need to be lower

Monthly Statement 268-2019 - Senger
That the statement of Assets, Liability, Revenues and Expenditures for the month of November, 2019 be approved as distributed.

Carried.

Bills 269-2019 - Chysyk
That we approve for payment, the following bills and accounts:

Chq	Name	Account	Amount
11253	R. Doran Scott	Meetings, Training & Mileage	4,162.27
Dir Pay	Jim Brown	Salary	1,958.18
Dir Pay	Pete Fehr	Salary	1,899.70
Dir Pay	Tim Hill	Salary	1,926.91
Dir Pay	Christina Jensen	Salary	1,335.77
Dir Pay	Robert Kelbough	Salary	943.17
Dir Pay	Pam Lindberg	Salary & Mileage	2,147.92
Dir Pay	Ken McBroom	Salary	1,692.30
Dir Pay	Scott McDonald	Salary	2,120.88
Dir Pay	Brian Rempel	Salary	1,202.58
Dir Pay	Orrie Rostotski	Salary	1,848.58
Dir Pay	Terry Roth	Salary	1,944.35
Dir Pay	R. Doran Scott	Salary	2,872.10
11254	Vivian Manz	Janitorial	525.00
11255	Canada Revenue Agency	Deductions	9,507.53
11256	Municipal Employees Pension Plan	Contributions	18,206.58
11257	St. Paul's RCSSD #20	Collections	4,166.63
11258	Sask. Municipal Hail Association	Collections	2,660.70
Dir Pay	Prairie Spirit School Division #206	Collections	49,819.61
11259	Betty Stanford	Elstow Maintenance	695.64
11260	Betty Stanford	Mileage	120.00
11261	Sask Power	Nov 2019 Power & Energy	2,493.76
11262	Sask Tel	Nov 2019 Phone & Cel Phones	633.04
11263	Xplornet Commercial Services	High Speed Internet Jan, 2020	187.56

11264	Toshiba Business Solutions	Copier Contract Nov 2019	78.95
11265	Village of Bradwell	Nov 2019 Water & Sewer	86.50
11266	Fire Chief Ken Martens	2019 Fire Chief Honorarium	500.00
11267	Fire Chief Darryl Kraft	2019 Fire Chief Honorarium	500.00
11268	Fire Chief Mike Beamish	2019 Fire Chief Honorarium	500.00
11269	Fire Chief Ken Hartz	2019 Fire Chief Honorarium	500.00
11270	R. Doran Scott	Sask Mun Hail Comm	1,824.72
11271	Information Services Corporation	Title Searches	12.00
11272	Jenson Publishing	Advertising	278.20
11273	Highway 41 Water Utility	Tall Trenching Invoice	13,553.10
11274	Postmedia Payment Centre	Advertising	2,400.30
11275	R. Doran Scott	RMAA Curling 2020	100.00
11276	SARM	Eqp Repairs, Ins Refund, Office & Gravel Measurements	1,203.77
11277	SASKTIP Inc.	2019 Membership	100.00
11278	Village of Clavet	Fire Hall Utility Cost & Radio Lic	1,087.20
11279	Village of Bradwell	Hall Rental –RM Regional Meeting	50.00
11280	Minister of Finance, Sask Public Safety Agency	Sunset Estates Fire Dept Radios	399.60
11281	Wagner Inspection Services	Nov 2019 Inspections	2,995.28
11282	Ken Hartz	Water Operator for Nov 2019	300.00
11283	Assie Electric	Electrical work at RM Office & Elstow	1,097.16
11284	Brandt Tractor Ltd.	Eqp Repairs	779.45
11285	Cervus Equipment	Oil	8,252.97
11286	First Filter Service Ltd.	Filters	39.75
11287	GD'S Repair Shoppe	Safety on Truck & Repairs	1,461.87
11288	Green Line Hose & Fittings Ltd.	Eqp Repairs	56.18
11289	Gregg Distributors LP	Shop Supplies	474.44
11290	LaPrairie Crane	Scale Shack	3,769.20
11291	Prairie Mobile Communications	Radio Repairs	371.68
11292	ScaleTech Systems	Scale repairs	1,663.07
11293	Scott McDonald	Training	85.44
11294	SGI	Plate Renewals	6,001.26
11295	The Bolt Supply House	Shop Supplies	262.18
11296	Bernice Obrigavitch	Waste Site Supervision Nov 2019	2,961.08
11297	Canadian National	Crossing Maintenance	1,275.50
11298	Town of Allan	Nov 2019 Waste Site Charges	1,806.00
11299	Loraas Disposal	RM, Fire Hall & Elstow Waste Collection Nov 2019	7,003.90
11300	Saskatchewan Research Council	RM & Elstow Water Testing	303.19
11301	Rose Senger	Meeting Expense for Dec, 2019	148.35
11302	Sask Power	Nov A 2019 Power & Energy	1,097.52
11303	Admore Co-op	Fuel & Shop Supplies	25,725.75
11304	Sask Water	Nov 2019 Water	20,704.51
11305	TD Canada Trust Visa	Training	415.87
11306	VOID		0.00
11307	Sunset Estates Fire Department	Supplies for Dept for 2019	15,506.68
11308	Sunset Estates Fire Department	Man Hours for 2019	2,650.00
11309	Rose Senger	Meeting Expense Regional Meeting	65.85
11310	Nicole DeCorby	Remuneration	9,672.19
11311	Francis Boehm	Remuneration	22,357.75
11312	Jim Appelt	Remuneration	10,454.58
11313	Dan Greschuk	Remuneration	19,369.06
11314	Quintin Senger	Remuneration	9,651.81
11315	Dale Chysyk	Remuneration	10,800.55
11316	Blair Cummins	Remuneration	12,291.55
11317	Gord Krismer & Associates Ltd.	BOR Hearings	1,214.27
11318	Canada Revenue Agency	Deductions	7,708.69
11319	Chrissie Jensen	2019 Bonus	100.00
11320	Pamela Lindberg	2019 Bonus	100.00
11321	R. Doran Scott	2019 Bonus	100.00
11322	Ken McBroom	2019 Bonus	100.00
11323	Robert Kelbough	2019 Bonus	100.00
11324	Terry Roth	2019 Bonus	100.00

11325	Betty Stanford	2019 Bonus	100.00
11326	Bryon Domotor	2019 Bonus	100.00
11327	Scott McDonald	2019 Bonus	100.00
11328	Tim Hill	2019 Bonus	100.00
11329	Dean Dale	2019 Bonus	100.00
11330	Orrie Rostotski	2019 Bonus	100.00
11331	Pete Fehr	2019 Bonus	100.00
11332	Monty Wilkins	2019 Bonus	100.00
11333	Jim Brown	2019 Bonus	100.00
11334	Calvin Mann	2019 Bonus	100.00
11335	Ken Hartz	2019 Bonus	100.00
11336	Bernice Obrigavitch	2019 Bonus	100.00
			<u>Carried.</u>

Administrator's Report

- ◆ SSA Elstow Flag – will be modifying and fixing in Elstow and RM Office
- ◆ SSA Elstow Water Treatment Plant - Operator report
 - ◆ Ken is off for medical reasons from Dec 16, 2019 to Jan 16, 2020
- ◆ Outstanding Invoices
- ◆ 2020 Council Remuneration
- ◆ 2020 Waste Transfer Station operation
- ◆ 2020 Insurance Coverage
- ◆ 2020 Office Fees
- ◆ 2020 Ratepayer Supper
- ◆ 2020 SARM Annual Convention – Regina – March 10 – 12, 2020
- ◆ Bradwell Administration Services Rate
- ◆ Loraas Disposal – 2020 Rates & Contract
- ◆ Software and Hardware Upgrade Quotes
- ◆ Annual Audit – February 18, 2020
- ◆ SARM – RMAA Salary Schedule
- ◆ Administrator 2020 Salary
- ◆ Inside Employees 2020 Salaries

RM O/S
Custom
Work

270-2019 - Appelt

That all outstanding custom work invoices, invoiced prior to November 1, 2019, be added to the appropriate property tax effective December 31, 2019 pursuant to Section 405 of the Municipalities Act.

Carried.

SSA Elstow
O/S Custom
Work

271-2019 - Cummins

That all outstanding water and sewer bills that were invoiced up to December 31, 2018 to all SSA Elstow residents be added to the appropriate property tax effective December 31, 2019 pursuant to Section 405 of the Municipalities Act.

Carried.

Council
Remuneration

272-2019 - Cummins

That for 2020, Council indemnities be set as follows:

Council Meeting	\$250.00 per day
Reeve Supervision of Office	\$250.00 per day
Committee Meeting	\$250.00 per day

Supervision of Public Works \$250.00 per day
and further, that we pay \$0.75 per kilometer for mileage traveled while conducting municipal business.

Unanimously Carried.

Waste Transfer Station Salary 273-2019 - Boehm
That we do authorize the Reeve and Administrator to extend the agreement for waste supervisor services with Bernice Obrigavitch and further, that thru 2020 she provide supervision services at the RM waste transfer station during the following hours;

Tuesday	2 p.m. to 7 p.m.
Thursday	2 p.m. to 7 p.m.
Saturday	9 a.m. to 5 p.m.

and further, that in 2020 she be paid \$ 600.00 per week for this service;

and further, that the waste transfer station be closed on any of the following public holidays:

New Year's Day
Family Day
Thanksgiving Day
Remembrance Day
Christmas Day
Boxing Day

Carried.

Insurance 274-2019 - Senger
That we do renew the municipality's property insurance through SARM's Self-Insurance Program. And further;
That we do instruct the Administrator to add and delete equipment when warranted, and to conduct a yearly review of the amounts of insurance, amending values as necessary.

Carried.

Minutes Fee 275-2019 - Boehm
That for 2020, we charge an annual fee of \$25.00 to receive the monthly meeting minutes.

Carried.

Copy/Fax Charges 276-2019 - Chysyk
That for 2019 we charge a fee of \$0.25 per copy for black and white photocopying, \$1.00 per copy for color photocopying, unless the photocopying is for a non profit organization, in which case the charge shall be \$0.07 per copy for black and white photocopying and \$0.25 per copy for color photocopying.
And further; that we charge \$1.50 per page for fax sending and \$1.50 per page for fax receiving.

Carried.

- Office
Maint 277-2019 - Senger
That we employ Vivian Manz as municipal office & RM shop caretaker for \$550.00 per month for 2020.
Carried.
- Ratepayer
Meeting 278-2019 - Chysyk
That we set 6:30 p.m., Monday, April 6, 2020, at the Allan Parkland Hall as the date, time and place for the 2020 RM Ratepayer Supper.
Carried.
- Bradwell
Admin
Services 279-2019 - Cummins
That we do charge the Village of Bradwell for administration services for the year 2020 at a rate of \$30,600/year. And further;
That these fees be paid in equal monthly installments.
Carried.
- Loraas
Disposal
Agreement 280-2019 - Boehm
Further to Resolution 221-2000 passed September 11, 2000 and 45-2009 passed February 11, 2009, that Loraas Disposal Services Ltd. continue to be contracted to provide the following services, for the stated price at the municipal transfer station NE 24-36-3 W3, Blucher Aberdeen Fire Hall and the SSA Elstow:
- ◆ at the municipal transfer station NE 24-36-3 W3:
 - ◆ a 40 yard roll off transfer container at \$260.00 per haul plus landfill disposal charge and \$90.00 monthly rental fee
 - ◆ an additional 40 yard roll off transfer container at \$260.00 per haul plus landfill disposal charge and \$90.00 monthly rental fee
 - ◆ a 30 yard recycling container at \$260.00 per haul plus landfill disposal charge and \$90.00 monthly rental fee
 - ◆ at the SSA Elstow:
 - ◆ one garbage bin per household, emptied on a bi-weekly basis for an monthly fee of \$12.00 per bin.
 - ◆ one recycle bin per household, emptied on a bi-weekly basis for an monthly fee of \$6.25 per bin
 - ◆ at the Blucher Aberdeen (Sunset Estates) Fire Hall:
 - ◆ one garbage bin per household, emptied on a bi-weekly basis for an monthly fee of \$11.50 per bin.
- and further, that the Reeve and Administrator be authorized to sign the attached agreements with Loraas Disposal Services Ltd.
Carried.
- Software
&
Hardware
Upgrade 281-2019 - Greschuk
That we do authorize the Administrator to purchase and transition to Munisoft's Municipal Software package including computer upgrade and replacement, with training and software transfer, for all an approximate cost of \$50,000 plus taxes and annual support fees of approximately \$5,500.
Carried.

Admin
Salary

282-2019 - Appelt

That R. Doran Scott be appointed as the municipality's administrator, assessor, right of way purchasing agent, Freedom of Information Head, and EMO Co-ordinator for 2020;

and further, that due to his certificate held, and his years of experience that his annual salary be set at \$ 119,782.00 and including 50% of SARM LT Dis Ben, 100% of SARM Short Term and 100% of Health and Dental coverage and 50% of the SARM group life insurance plan coverage with 5 (five) weeks annual vacation.

Carried.

Admin.
Assistant
Salary

283-2019 - Senger

That Christina Jensen be appointed as this municipality's admin assistant and assistant EMO Co-ordinator for 2020;

and further that due to her experience, that her annual salary be set at \$ 56,500.00 and including 50% of SARM LT Dis Ben, 100% of SARM Short Term and 100% of Health and Dental coverage and 50% of the SARM group life insurance plan with 6 (six) weeks annual vacation 17 (seventeen) days E.D.O. and further; that this annual salary be based on a 40 hour work week.

Carried.

Planning & Development

- ◆ Ministry of Government Relations – PCL H NW 31-36-3 W3 – Proposed Easement – SaskTel Transmission Line Approval
- ◆ STL – pending drainage approval

STL
Drainage
Approval

284-2019 - Senger

That we do remove the holding provisions on Phase 2 of the STL lands described as NE 29-35-3 W3. And further;

That we do require the servicing agreement to contain provisions for the approval of drainage works under "lot owner responsibilities."

Carried.

Bylaw Enforcement/Pest Control Officer Report

- ◆ On holidays – no report
- ◆ 2020 Salary

Enforcement
Officer
Salary

284-2019 - Chysyk

Pursuant to Bylaw 7-2005 and 2-2008, that for 2020 we employ Ken McBroom, on a 5 day per week basis, as follows,

- ◆ April 1 – September 30 50 hours per week including meal time.
- ◆ October 1 – March 31 30 hours per week including meal time

this time shall include duties as this Municipality's Bylaw Enforcement Officer to assist in enforcing all bylaws of the Municipality and to also perform the following duties:

- ◆ replace and erect municipal traffic signs as required.
- ◆ serving notices and letters or other duties when requested by the Administrator;

- ◆ reporting to the Municipal office any new development in the Municipality;
- ◆ reporting to the Municipal office any municipal road or sign damage;
- ◆ pick up and removal of any garbage, refuse or litter on municipal right of way;
- ◆ monthly submit to Council a daily log book detailing, on a daily basis, location and duties performed;

and further, employment hours shall also include acting as this Municipality's Pest Control Officer performing the following duties for the Municipality:

- ◆ minimum of 2 visits per year to all occupied farmyards in the Municipality, with additional visits when necessary and when approved by Council;
- ◆ minimum of 1 visit per year to all vacant farmyards or granary sites in the Municipality with additional visits when necessary and when approved by Council;
- ◆ one visit per month to the Municipal waste disposal sites with additional visits when necessary and when approved by Council.;

and further, employment hours shall also include acting as this Municipality's Weed Inspector to perform the duties as directed under the Noxious Weed Act and Sign Maintenance Officer;

and consequently, that Ken McBroom be paid an annual salary of \$ 62,500.00 plus SARM Health & Dental, short term disability and 50% of long term disability coverage;

and further, that he be provided a suitable vehicle for these duties and that he be permitted to use this vehicle for personal use and that he be charged a fee of \$400.00 per month for the personal use of this vehicle.

Unanimously Carried.

Correspondence

285-2019 - Boehm

That the following correspondence, having been read, now be filed:

- a) SARM
 - ◆ Fee update
 - ◆ MLDP Dates
 - ◆ Guide to writing resolutions to submit to SARM
 - ◆ In Memoriam
 - ◆ Resolution Deadline 2020
 - ◆ Respect Certified Training
 - ◆ RM Bridge Inspection Program
- b) SREDA – Regional Committee Meeting Minutes
- c) APAS – 2020 Membership
- d) Saskatchewan Public Works Agency – Meeting with members
- e) Federation of Canadian Municipalities – 2020 Membership
- f) Sask Tip – 2020 Membership
- g) Grasslander Services – Services Menu

Carried.

SARM
Participation

286-2019 - Chysyk

That we participate in SARM and agree to contribute to the SARM lobbyist for the year 2020.

Carried.

Volunteer
A.D. & D.

287-2019 - Senger

That we purchase Option A A. D. & D. Coverage from SUMA for the following fire departments:

- ◆ Blucher - Lost River
- ◆ Bradwell
- ◆ Clavet
- ◆ Sunset Estates

Carried.

APAS 288-2019 - Appelt
That we do participate in APAS for 2020 at a cost of \$11,182.00 for a 12 month membership.

Carried.

Fed of Can Municipalities 289-2019 - Cummins
That we participate in the Federation of Canadian Municipalities for 2020 for a cost of \$611.25.

Carried.

Sask Tip 290-2019 - Appelt
That we participate in Sask Tip for 2020 for a cost of \$100.00.

Carried.

Population TIP Program 291-2019 - Senger
That this Municipality allocate the following population under the 2020 Sask Lotteries Community Grant; and further, that we advise that specific population request together with details substantiating this request, must be received before any population will be allocated in 2020:

Allan Recreation Association	180
Bradwell Recreation Association	120
Clavet Recreation Association	744
Sunset Estates Recreation Association	799
Club Cultural de St. Denis	63
Elstow	100
Total	2,006

Carried.

The meeting was adjourned for lunch at 11:55 a.m.

The meeting reconvened at 12:30 p.m.

Foreman’s Report

- ◆ Christmas - shop closed – Dec 24, 25 & 26, 2019
- ◆ Holidays
- ◆ Road Maintenance
 - ◆ 2019 road grading summary

- ◆ 2019 road gravelling summary
- ◆ 2019 equipment fuel summary
- ◆ 2019 construction summary
- ◆ Employee reviews
 - ◆ 2020 Outside Salaries
- ◆ Equipment Maintenance
- ◆ Tree removal - \$1,100/day best price
- ◆ Foreman 2020 Salary

Policy
3.7.05
Amendment

292-2019 - Appelt

That we do amend Policy No. 3.7.05 by increasing all pay levels by 2 %. And further;

That this increase apply to all current fulltime and seasonal employees, and further; that we also accept the specific wage recommendations of the foreman.

Carried.

Municipal
Foreman

293-2019 - Cummins

That Scott McDonald be employed as municipal foreman for 2020 at an annual salary of \$ 93,650.00 and including 50% of SARM LT Dis Ben, 100% of SARM Short Term and 100% of Health and Dental coverage and 50% of the SARM group life insurance plan coverage with 3 (three) weeks annual vacation. And further;

That he be provided a suitable vehicle for these duties and that he be permitted to use this vehicle for personal use and that he be charged a fee of \$400.00 per month for the personal use of this vehicle. And further;

That he be given full authority to employ, discipline and/or dismiss any outside municipal employee in order to facilitate the operations of this municipality, said employment, discipline and/or dismissal subject to the approval of Council at their next meeting.

Carried.

Councillor's Report

Reeve Greschuk

- ◆ Highway No. 5 meeting with Stantec
 - ◆ Phase 2 – Blucher Grid to Highway No. 2 intersection
 - ◆ 3 meter shoulders
 - ◆ two passing lanes in Blucher
- ◆ “No Through Road” sign at Doerksen’s corner on private property
- ◆ 2020 Municipal Award Nominee considerations
- ◆ Letter to Hog Barn re: tarping lagoon
 - ◆ on Admin desk – will be sent out Friday
- ◆ Sale of obsolete or unused equipment

Councillor Senger

- ◆ Cannabis
- ◆ Elstow water
- ◆ Intensive Ag use update

Councillor Appelt

- ◆ Hanson Road and Railway right-of-way
 - ◆ CN track sections in the ditch
- ◆ Equipment unused hours

Councillor Chysyk

- ◆ Stantec meeting
 - ◆ approaches onto Highway No. 5 – need to be level – sight lines

- ◆ Flax straw on grades
- ◆ Washboard

Councillor Cummins

- ◆ APAS Annual Meeting – 137 RM's full members
- ◆ Lowering culverts now that water level is down
- ◆ Bright lights on building – check OCP
- ◆ Larry Fleischhacker's cows
- ◆ Blucher & CP Rail stop sign coming from North
- ◆ Province lifting restriction on spouses of Elected Officials serving on juries

Councillor Boehm

- ◆ Washboard on intersections – mine road
- ◆ Glen Stewart – Dan Lucyshyn's lights too bright
- ◆ Ron Giesbrecht – chip seal on 3040
- ◆ Merkosy subdivision build out at 60%

NOTE: Councillor Boehm declared a pecuniary interest at 2:00 p.m. and left Council chambers prior to discussion and passing of the following resolution.

Nutrien
Building
Setbacks

294-2019 - Senger

That we do permit Nutrien Allan Potash Mine to construct a scanning facility within the 150 feet municipal road setback.

Carried.

Councillor Boehm rejoined the meeting at 2:05 p.m.

RM
Christmas
Bonus

295-2019 - Cummins

That we do provide a \$100 Christmas gift to all current municipal employees.

Carried.

Gravel
Crushing in
2020

296-2019 - Appelt

That we do tender for the crushing of 75,000 yards of road base gravel to be completed by April 30, 2020. And further;

That the crush shall be to the same specifications as the previous crush.

Carried.

Slip in
Sander

297-2019 – Boehm

That we do purchase a slip in sander to salt and sand hard surfaced roads at a cost of \$6,500 plus taxes.

Carried.

Adjourn 298-2019 - Chysyk
That this meeting of Council adjourn at 2:00 p.m.

Carried.

Reeve

Administrator