

The regular meeting of the Council of the Rural Municipality of Blucher, #343 was held in the Municipal Office, 34 Struan Street, Village of Bradwell, on Tuesday, November 14, 2023 commencing at 8:10 a.m.

Those in attendance were Reeve Cummins, Councillors Nicole DeCorby, Quintin Senger, Jim Appelt, Dale Chysyk, Robin Wilson, Francis Boehm and Chief Administrative Officer R. Doran Scott.

Minutes 252-2023 - Boehm
That the minutes of the previous regular meeting held October 11, 2023 be adopted as distributed.

Carried.

Discussion Arising out of Minutes & Emergent Requests

- ◆ Council Group Communication

Monthly Financial Statements 253-2023 - Senger
That the statement of Assets, Liabilities, Revenues and Expenditures for the month of October, 2023 be approved as distributed and that we also acknowledge the submission of the October, 2023 bank reconciliation.

Carried.

Bills and Accounts for Payments 254-2023 - Appelt
That we approve for payment, the bills and accounts as attached to these minutes.

Carried.

Chief Administrative Officer's Report

- ◆ Municipal Potash Tax Sharing Distribution for 2023
- ◆ SARM/RMAA – 2024 Suggested Salary Schedule
- ◆ APAS 2024 Membership & AGM Meeting
- ◆ Nutrien Elstow Road Closure
- ◆ CN Rail Crossing Closure Request
- ◆ City of Saskatoon Fire Services Agreement
- ◆ Notice of Development Appeals Board Hearing
- ◆ Aggregate Sale Agreement – Lonesome Prairie Sand and Gravel LP
- ◆ Bradwell Reservoir Dam Rehab – haul agreements
- ◆ SARM Property Self Insurance - Buildings
- ◆ SaskPower Rebuild Project – Glenmar widen ROW
- ◆ Elstow Lagoon Access
- ◆ Town of Allan Splash Park
- ◆ Fire District Accounting and Billing
- ◆ SSA Elstow Water Treatment Plant Operator report
- ◆ Snow Plow Agreements
- ◆ 2024 Village office rental rate
- ◆ SARM 2024 Property Self Insurance Program
- ◆ SARM 2024 Liability Self-Insurance Plan
- ◆ SARM 2024 Excess Liability Insurance
- ◆ SARM 2024 Fidelity Bond
- ◆ SARM 2024 Disability Benefits

- ◆ SARM 2024 Rates and Renewal Reports
- ◆ District Board of Revision for 2024
- ◆ Development Appeals Board for 2024
- ◆ 2024 Custom Work Rates
- ◆ 2024 Committees of Council
- ◆ 2024 Council meeting dates
- ◆ 2023 Office Christmas Hours
- ◆ 2024 Deputy Reeve
- ◆ 2024 Signing Authority

APAS

255-2023 - Appelt

That we do participate in APAS for 2024 at a cost of \$11,069.05 for a 12 month membership.

Carried.

NOTE: Councillor DeCorby declared a pecuniary interest at 9:40 a.m. with respect to the Sale of Sand with Lonesome Prairie and left the room while Council discussed the matter.

Sale of Sand
For Highway 5

256-2023 - Appelt

That we do sell up to 55,000 cubic yards of reject sand to Lonesome Prairie Sand and Gravel LP at a price of \$5.00 per cubic yard. Said aggregate to be used for the improvements to Highway No. 5. And further;

This agreement is made under the conditions that no hauling is to take place during inclement weather and they will contribute to dust control when needed.

Carried.

Following adoption of the above resolutions, Councillor DeCorby rejoined the meeting at 9:45 a.m.

Snow Plow
Clubs

257-2023 - DeCorby

That for 2023-2024, **when requested by the Municipality,** we pay snow plow clubs \$75.00 per hour, to a maximum of \$750.00 per mile per year for the entire winter, for snow removal on municipal roads, providing the snow plow club enters into and abides by the required snow plow agreement with the municipality and signs the O H & S exemption. And further;

That this policy shall apply retroactively to snow plow agreements signed in the fall of 2023. And further;

That the Reeve and Chief Administrative Officer be authorized to sign all snow plow agreements for the season 2023/2024.

Carried.

Bradwell
Rental

258-2023 - Senger

That we do set the rate of office rental to the Village of Bradwell for the year 2024 at \$ 13,200/year. And further;

That this fee be paid in equal monthly installments.

Carried.

Property Insurance	<p>259-2023 - Boehm</p> <p>That we do renew the municipality's property insurance through SARM's Self-Insurance Program. And further;</p> <p>That we do instruct the Chief Administrative Officer to add and delete equipment when warranted, and to conduct a yearly review of the amounts of insurance, amending values as necessary.</p> <p style="text-align: right;"><u>Carried.</u></p>									
Liability Insurance	<p>260-2023 - Chysyk</p> <p>That we purchase the following liability coverage from SARM for 2024:</p> <table border="0" style="margin-left: 40px;"> <tr> <td>General Liability</td> <td style="text-align: right;">\$3,000,000</td> <td style="text-align: right;">\$1,000 deductible</td> </tr> <tr> <td>Environmental Liability</td> <td style="text-align: right;">\$ 500,000</td> <td style="text-align: right;">\$1,000 deductible</td> </tr> <tr> <td>Error & Omission</td> <td style="text-align: right;">\$ 500,000</td> <td style="text-align: right;">\$2,500 deductible</td> </tr> </table> <p style="text-align: right;"><u>Carried.</u></p>	General Liability	\$3,000,000	\$1,000 deductible	Environmental Liability	\$ 500,000	\$1,000 deductible	Error & Omission	\$ 500,000	\$2,500 deductible
General Liability	\$3,000,000	\$1,000 deductible								
Environmental Liability	\$ 500,000	\$1,000 deductible								
Error & Omission	\$ 500,000	\$2,500 deductible								
Excess Liability Insurance	<p>261-2023 - Wilson</p> <p>That we do purchase excess liability insurance from SARM for 2024 in the amount of \$5,000,000 (five million) dollars.</p> <p style="text-align: right;"><u>Carried.</u></p>									
Fidelity Bond	<p>262-2023 - DeCorby</p> <p>That pursuant to Section 113 of <i>The Municipalities Act</i>, that the RM of Blucher #343 purchase \$100,000 in fidelity bond coverage from SARM for 2024.</p> <p style="text-align: right;"><u>Carried.</u></p>									
SARM Disability Benefits	<p>263-2023 - Senger</p> <p>That for the year 2024 we make application to participate in the SARM Short Term Disability benefits plan and the SARM Health and Dental plan with respect to all appointed and elected officials and all permanent full time employees who have continuously served the municipality for at least 3 months. And further;</p> <p>That we make application to participate in the SARM Long Term Disability Benefits plan with respect to all permanent, full time employees who have continuously served the municipality for at least 3 months. And further;</p> <p>That the above coverage NOT be in effect for any casual employee. And further;</p> <p>That the municipality pay 100% of the premium for both the Short Term Disability Benefits plan and the Health and Dental plan, and 50% for both the Long Term Disability Benefits plan and the SARM group life insurance plan.</p> <p style="text-align: right;"><u>Carried.</u></p>									
SARM Group Life Insurance	<p>264-2023 - Cummins</p> <p>That we do purchase group life insurance for all permanent employees and Council members from SARM in the amount of \$200,000, for those under age 65 for a premium of \$ 797.28 each, and in the amount of \$100,000, for those over age 65 for a premium of \$ 398.64 dollars each. And further;</p> <p>That the effective date of the Group Life Insurance shall be January 1, 2024. And further;</p> <p>That the premium shall be paid 50% by the municipality and 50% by the employee or Councillor. And further;</p>									

That the Councillor's portion of the premium be deducted from their yearly remuneration. And further;

That all year-round employee's portion of the premium be deducted in equal payments from their pay cheque. And further;

That all seasonal employee's portion of the premium be deducted in equal payments from their first 10 (or less) eligible pay periods.

Carried

District
Board
Of
Revision

265-2023 - Boehm

That the RM OF BLUCHER NO. 343 appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Murray Dean, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Corey Zaharuk, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, and Rick Leigh. The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers. And further;

That the RM OF BLUCHER NO. 343 appoints Kristen Tokaryk with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Kristen Tokaryk is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing. And further;

That the municipality approve the following remuneration for the Board:

- ◆ Annual Retainer Fee - \$250.00 plus GST
- ◆ Specific appeal-related fees – only incurred when an appeal is required.
 - ◆ \$50.00 hourly fee for Secretary
 - ◆ \$90.00 hourly fee for Senior Consultant
 - ◆ \$90.00 hourly fee per board member for the appeal
 - ◆ \$0.60 per kilometer mileage charge for board members and WMC staff to arrive on the day of the appeal
 - ◆ \$0.15 per page printing fee for required documents
 - ◆ Postage – Standard Canada Post Rates
 - ◆ Appeal Location Rental – if a venue booking is required, this fee will be passed on directly in our invoice for that appeal – varies with location.
 - ◆ Electronic Venue Cost - \$20.00 an appeal

Carried.

Development
Appeals
Board

266-2023 - Chysyk

That the RM OF BLUCHER NO. 343 appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Murray Dean, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, Corey Zaharuk, John Krill, Christopher Blueman, Alan

Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, and Rick Leigh. The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers. And further;

That the RM OF BLUCHER NO. 343 appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Claudette McGuire is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing. And further;

That the municipality approve the following remuneration for the Board:

- ◆ Annual Retainer Fee - \$250.00 plus GST
- ◆ Specific appeal-related fees – only incurred when an appeal is required.
 - ◆ \$50.00 hourly fee for Secretary
 - ◆ \$90.00 hourly fee for Senior Consultant
 - ◆ \$90.00 hourly fee per board member for the appeal
 - ◆ \$0.60 per kilometer mileage charge for board members and WMC staff to arrive on the day of the appeal
 - ◆ \$0.15 per page printing fee for required documents
 - ◆ Postage – Standard Canada Post Rates
 - ◆ Appeal Location Rental – if a venue booking is required, this fee will be passed on directly in our invoice for that appeal – varies with location.
 - ◆ Electronic Venue Cost - \$20.00 an appeal

Carried.

Custom Work Rates

267-2023 - Wilson

That the RM establish custom rates for 2024 as follows:

<u>Equipment</u>	<u>Rate per Hour</u>
Motor Graders	\$160.00
Loaders	\$160.00
Motor Scraper	\$240.00
Snow Blower	\$130.00
Mowers – lanes only	\$120.00
Road Boss Grader	\$120.00
Sheeps Foot and Wobley Packers	\$165.00 per half day or \$330.00 for full day
Track Hoe	\$250.00

Other Municipalities (Allan, Bradwell & Clavet)

<u>Equipment</u>	<u>Rate per Hour</u>
Motor Graders	\$220.00
Loaders	\$220.00
Motor Scraper	\$335.00
Snow Blower	\$180.00
Mowers – lanes only	\$160.00
Road Boss Grader	\$160.00
Sheeps Foot and Wobley Packers	\$235.00 per half day or \$470.00 for full day

Carried.

Committees
of Council

268-2023 - Boehm

That we appoint the following committee members and make the following appointments for 2024:

Employee Committee – Reeve Blair Cummins, Deputy Reeve Francis Boehm, and Council Representatives Nicole DeCorby and Quintin Senger

Finance Committee – All members of Council

Zoning Committee – All members of Council

Development Appeals Board – Western Municipal Consulting Ltd.

Saskatoon Health Region Community Advisory Network – Amanda Everitt

Fire Protection Committee -Blair Cummins, Francis Boehm, Dale Chysyk

Fire Chiefs

Allan - Darrell Kraft

Clavet – Mike Beamish

Bradwell – Matthew Dukart

Sunset Estates - Mike Steckhan

Deputy Fire Chiefs

Allan - Martin Kary

Clavet – Tyler Buechert

Bradwell – Quintin Senger

Sunset Estates – Gord Hangs

Fire Rangers

Council – Blair Cummins, Nicole DeCorby, Quintin Senger, Jim Appelt, Dale Chysyk, Robin Wilson, Francis Boehm

Fire Chiefs - Darrel Kraft, Matthew Dukart, Mike Beamish, Mike Steckhan

Deputy Fire Chiefs – Martin Kary, Quintin Senger, Tyler Buechert, Gord Hangs

Employee Safety Committee – Quintin Senger, Pamela Lindberg

Gravel Committee – Robin Wilson, Francis Boehm, Blair Cummins, Jim Appelt

Gravel Source Committee – Blair Cummins, Quintin Senger, Jim Appelt

EMO Executive Committee – Blair Cummins, Nicole DeCorby, Quintin Senger

Road Ban/Weight Committee - Quintin Senger, Dale Chysyk, Robin Wilson

Wheatland Regional Library – Nicole DeCorby

Saskatoon Regional Economic Development Authority – R. Doran Scott

Joint Rat Control Committee – Jim Appelt

Building Official – Wagner Inspection Services (Dale Wagner, Ryan Shephard, Jerry Wintonyk and Ray Hummeny).

Inter Municipal Cooperative Association – Nicole DeCorby, R. Doran Scott

South Sask. River Watershed Saskatoon Planning Committee – Jim Appelt

RCMP Community Consultative Group – Francis Boehm

Sask. 911 – R. Doran Scott

Road Haul Agreement Committee - Quintin Senger, Dale Chysyk & Councillor for the division or divisions where the haul takes place

Purchasing Committee – Francis Boehm, Jim Appelt and Dale Chysyk

Website Committee – Nicole DeCorby, Francis Boehm and Blair Cummins

Infrastructure Development Committee – Blair Cummins, Francis Boehm & R. Doran Scott

Intermunicipal Committee – Jim Appelt, Blair Cummins and R. Doran Scott

Carried.

Council
Meeting
Dates

269-2023 - Chysyk

That we set the 2nd Wednesday of each month as our regular meeting date for the year 2024.

Carried.

Office
Christmas
Hours

270-2023 - Senger

That we do close the RM Office for the following days during the Christmas season:

Friday, December 22, 2023

Monday, December 25, 2023

Tuesday, December 26, 2023

and

Monday, January 1, 2024

Carried.

Deputy
Reeve

271-2023 - Chysyk

That Francis Boehm be appointed as Deputy Reeve for this municipality for 2024.

Carried.

Signing
Authority

272-2023 - Chysyk

That the Reeve, or Deputy Reeve, together with the Chief Administrative Officer be authorized to sign cheques, other negotiable instruments and any agreements on behalf of the RM of Blucher, #343.

Carried.

Public Hearings

- ◆ Acadia Investments Ltd. Subdivision & Development Use Application
 - ◆ PCL A SE 32-35-3 W3

Acadia
Investments Ltd.
Subdivision &
Dev Use
PCL A SE 32-
35-3 W3

273-2023 - Appelt

Pursuant to Part 6, Schedule J, Section 1 (e) of Zoning Bylaw 7-2017, Section 5.3, and Section 6 of the Municipality's Official Community Plan Bylaw 6-2017, that since public notice was given and no objections received, that Acadia Investments Ltd.'s multi parcel development use application and application to subdivide proposed Parcel G, F, H & J from PCL A SE 32-35-3 W3 be approved.

Carried.

Planning & Development

- ◆ Associated Engineering – Notice of Revision
 - ◆ CDR – LSD 3 & 4 30-35-3 W3 – STL
- ◆ Virtue Construction Development Permit
 - ◆ SW 16-35-3 W3

Councillor Boehm requested a recorded vote.

STL CDR
Revision

274-2023 - Cummins

That we do approve the addition of SW 30-35-3 W3 to the existing Saskatoon Transportation Link comprehensive development plan as amended.

Reeve Cummins – Yay
Councillor DeCorby - Yay
Councillor Senger - Yay
Councillor Appelt – Nay
Councillor Chysyk – Yay
Councillor Wilson – Yay
Councillor Boehm – Nay

Carried.

Bylaw/Pest/Sign/Weed Control Officer Report

- ◆ Bylaw Enforcement
- ◆ Sign Maintenance
- ◆ Pest Control
- ◆ Weed Control
 - ◆ Weed Inspector's Report
 - ◆ Waschuk Park - weeds
- ◆ Crime Stoppers

Weed
Inspector
Report

275-2023 - Chysyk

That the Weed Inspector's report for 2023 be accepted as presented and be filed.

Carried.

Pest Control
Products

276-2023 - Boehm

That we do apply to the Province of Saskatchewan for reimbursement of a portion of the funds that the RM spent on pest control products.

Carried.

Correspondence

277-2023 - DeCorby

That the following correspondence, having been read, now be filed:

- a) Jerry Choma – Tower Hill reduced speed limit request
- b) Curtis Simonson – poor conditions on grid road south of Bradwell
- c) Adam at 65 Meadowlark Estates – poor conditions of interior roads
- d) Sask Liquor & Gaming Authority – liquor retail store permit interest

- e) SARM – Saskatchewan Broadband Action Committee
- f) Anavets – Digital Yearbook Advertising Request
- g) Headwater Equipment – new all-wheel drive grader
- h) Nutrien Patience Lake – remove and move in another HSWDG storage seacan
- i) Integrated Engineering – Settler’s Ridge Seed Type
- j) SaskEnergy – Saskatoon East Expansion Project and Open House
- k) Help International
 - ◆ – invitation for RM’s to apply for free trees, mulch and irrigation program
- l) RCMP – October 24, 2023 Meeting Minutes & Stats
- m) APAS – Resolutions for AGM & Director Nomination Form
- n) STARS – yearly voluntary levy or straight donation request

Carried.

Tower Hill
Speed Limit

278-2023 - Boehm

That we do install 50 km signs at Tower Hill – NE 31-36-3 W3 to control the speed of vehicles.

Carried.

Anavets

279-2023 - Chysyk

That we do sponsor a ¼ page advertisement in The Army, Navy and Air Force Veterans Shoulder To Shoulder Magazine for 2024.

Carried.

HELP
International

280-2023 - Cummins

That we do apply to HELP International for free trees to begin planting shelterbelts at the anticipated new north shop area.

Carried.

Foreman’s Report

- ◆ Employees
- ◆ Municipal Road Maintenance
- ◆ Equipment Maintenance
- ◆ Road Repairs & Construction
- ◆ RM Road Tour – table to Spring 2024

The meeting was adjourned for lunch at 12:00 p.m.

The meeting reconvened at 12:40 p.m.

Councillor's Reports

Reeve Cummins

- ◆ CATPC Meeting – CTP Corridor
- ◆ Bill Huber, VP SARM – report from CATPC
- ◆ Generator at Elstow – water bypass
- ◆ APAS – Annual Report
- ◆ SARM Midterm
- ◆ Liability – rocks on newly graded roads
- ◆ Job descriptions for various positions within the RM

Councillor DeCorby

- ◆ October 30 – road tour with Jason
- ◆ Elstow Pumphouse Shed
- ◆ 4th Ave in Elstow – road
- ◆ Elstow Water Meters
- ◆ Elstow Lagoon
- ◆ Elstow Water Rates

Councillor Senger

- ◆ Septic Services
- ◆ Bradwell Fire Truck
- ◆ Meeting with Village of Bradwell re: fire truck

Councillor Appelt

- ◆ SARM Convention
 - ◆ Respect – fire-side chat
 - ◆ Break out Sessions
- ◆ RM roads
- ◆ Commercial taxation policies
- ◆ Lot 8 Country Hills Estates – letter to clean up yard

Councillor Chysyk

- ◆ Road Conditions
- ◆ Panteluk Lighting
- ◆ Hog Barn

Councillor Wilson

- ◆ Marciniak Culvert Installation – SE of SE 26-35-2 W3

Councillor Boehm

- ◆ Inland – owed material – committee to inspect
- ◆ Sask Energy Pipeline upgrade
- ◆ Lights at KPCL location
- ◆ Fencing at KPCL location
- ◆ 10 tonne signs on Cement Plant Road West of 316
- ◆ RCMP Meeting – new commander
- ◆ Waschuk Subdivision
- ◆ Road conditions

Marciniak
Culvert

281-2023 - Cummins
That permission be granted to Paul Marciniak to install a culvert SE of SE 26-35-2
W3 as long as it is bored through the road.

Carried.

Adjourn

282-2023 - Appelt
That this meeting of Council be adjourned at 4:00 p.m.

Carried.

Reeve

Chief Administrative Officer